The Cancer Institute of New Jersey®
Bringing research to life.

NCI CCC
A Comprehensive Cancer Center Designated by the National Cancer Institute

Transgenic/Knock-out Mouse (TG/KO) Facility

For a service quote/consultation please complete and email or fax to:

Mantu Bhaumik, Ph.D.
Email: bhaumima@umdnj.edu
Tel: 732-235-5978 • Fax: 732-235-6681

Special Procedure Service Request Form

PRINCIPAL INVESTIGATOR INFORMATION				
Principal Investigator (PI):				
Institution:	☐ UMDNJ	☐ Princeton Univ.	☐ Rutgers Univ.	☐ Other: _____
Department:				
Telephone:		Email:		

REQUESTOR INFORMATION *(if different from PI)*	
Requestor:	
Telephone:	Email:

PI MEMBERSHIP STATUS			
☐ CINJ Full Member	☐ CINJ Associate Member	☐ Academic (non-CINJ member)	☐ Other

PROJECT INFORMATION
Project Description:

RESEARCH RELATED APPROVALS	
IACUC Approval #:	IACUC Approval Date:
Institutional Biosafety (IB) Approval #:	IB Approval Date:

SERVICE INFORMATION
Please provide a brief description of the procedure to be performed:

RESPONSIBLE PARTY BILLING INFORMATION	
UMDNJ Banner Index # :	Non-UMDNJ Purchase Order # :
Responsible Party: ☐ PI ☐ Other, please specify: _____	
Business Manager:	
Telephone:	Email:

SIGNATURES	
PI Signature:	Date:
Requestor Signature:	Date:

Disclaimer: **Quoted fees are best estimates for requested service.**
Actual cost will be determined at completion of service.

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Service Agreement for Special Procedure

1. The investigator or a representative must provide details of procedure and related information before a specialized service is initiated at TG/KO.
2. The service charge is determined by TG/KO depending on time and materials to be used for a specific procedure.
3. The investigator is responsible for *per diem* charges if the procedure involves housing of specific strain(s) of mice at the TG/KO.
4. The investigator must have IACUC and Institutional Biosafety approval for the procedure/s if applicable.
5. All embryonic stem cell related experiments must be in compliance with National Academy of Sciences guidelines for Embryonic Stem Cell Research.
6. It is agreed between investigator and TG/KO that any publications arising from the gene targeting experiments performed by the TG/KO Shared Resource of The Cancer Institute of New Jersey will have appropriate acknowledgement of this service.

Title of special procedure:

SIGNATURES	
PI Signature:	Date:

Additional Comments:

FOR OFFICE USE ONLY	
Received by:	Date Received:
Service Start Date:	Service End Date:
Estimated Cost:	Actual Cost:
Reference # :	